

## North Shore Career Center Partners

The following partners are committed to insuring that the North Shore Career Center is the initial point of contact for customers seeking an integrated and accessible workforce development system on the North Shore.

North Shore Office of Employment Training

Massachusetts Division of Career Services

Commission for the Blind

Massachusetts Rehabilitation Commission

Department of Mental Health

Independent Living Center of the North Shore and Cape Ann

Department of Transitional Assistance

Job Corps

Department of Education

Department of Mental Retardation

**WIB** The North Shore Career Center is a project of the North Shore Workforce Investment Board

*North Shore Career Center  
70 Washington Street  
Salem, MA 01970*



## North Shore Career Center Locations

181 Union Street  
Lynn, Massachusetts 01902  
Tel: (781) 593-0585  
Fax: (617) 727-3712

70 Washington Street  
Salem, Massachusetts 01970  
Tel: (978) 825-7200  
Fax: (617) 727-5989

11-15 Parker Street  
Gloucester, Massachusetts 01930  
Tel: (978) 283-4772  
Fax: (617) 727-5975



## Our Mission Statement

The North Shore Career Centers bring together a variety of expertise from the North Shore Office of Employment Training, the Massachusetts Division of Career Services and the North Shore Employment Consortium; as well as close affiliation with area colleges and the local School-to-Careers Program. Our mission is to maintain a strong local workforce development system by working in concert with area businesses to assist them with their staffing needs, and by helping job seekers to expand their career opportunities in order to obtain quality positions in today's workforce.

## Youth Services

The North Shore Career Center provides specialized opportunities as supports for at-risk youth ages 14-21. Youth may access programs designed to include academic support, mentoring, tutoring, GED preparation, internships, job search assistance, life and vocational skills training. Services provide youth with tools needed to prepare for participation in the workforce of tomorrow.

This Career Center is an equal opportunity employer.  
Auxiliary aids and services are available upon request.



## JOB SEEKER SERVICES

### Resource Areas:

Access to INTERNET job search sites, nationwide computerized job bank, self-directed PC based software tools to aid with resume development, labor market information, career exploration materials and other employment related services such as access to fax, phones and photocopying.

### Workshops:

A variety of workshops covering topics such as resume development, interviewing techniques, job search transition, salary negotiations, career exploration, industry briefings, career center seminar and networking for unemployed professionals are available to all career center members.

### Individual Job Placement and Job Search

#### Assistance:

Skilled and professional Job Specialists match job seekers with appropriate job openings. Assistance in identifying job leads and help in finding the right career match.

#### Assistive Technology:

The North Shore Career Centers are equipped with various assistive technology resources to afford individuals with disabilities with barrier-free access to all services.

### Individualized Career Counseling:

Our Career Counselors are highly skilled at working with individuals from all walks of life with all types of career development needs.

### Specialized Services for Veterans:

The Career Center maintains dedicated staff to assist veterans with all of their employment and training needs. Referral to supportive services and priority on all new job listings.

### Assessment Tools:

Assistance is available for individuals in career transition to help identify skills, interests, values and other factors that will support in the career choice process.

Education and Training Services:  
Information is available concerning programs of study and institutions that offer a wide variety of training courses; how to access financial assistance; success rates of specific courses; Section 30 information for individuals receiving unemployment benefits.

## Business Services

- Assigned Business Services Account Executive to handle company's needs.
- Opportunity to list job openings on computerized nationwide Job Bank.
- Access to a pool of qualified job applicants, pre-screened to the company's specifications.
- Coordination of recruiting sessions and use of the Career Center's facilities for inter-viewing job candidates.
- Information on unemployment insurance, labor market trends, tax credits, training programs and funding sources.
- Access to resources available to train current and newly hired employees through the Massachusetts Workforce Training Fund.